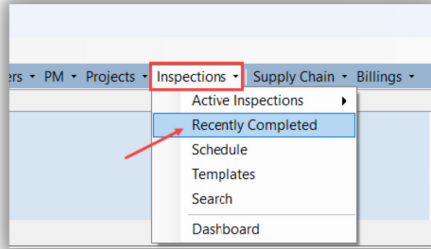
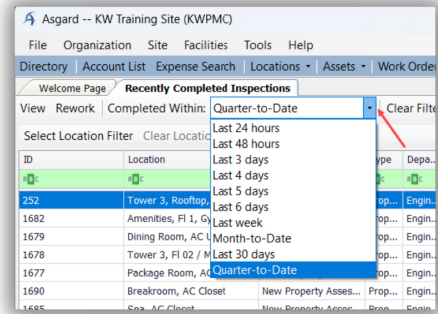




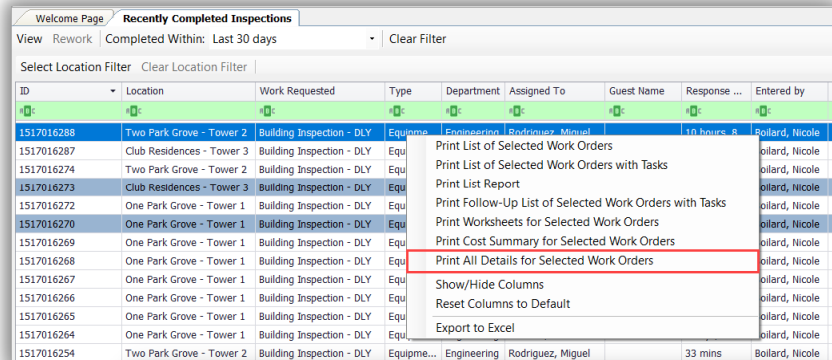
Step 1: Click the **Inspections** tab, Click **Recently Completed**



Step 2: Use the drop-down menu to select a time frame



Step 3: To view more details for Recently Completed Inspections, highlight the Inspection (s) that you want to view, **Right-Click**, and select **Print All Details for Selected Work Orders**.



A **Print Preview** will open a new window for ease of **reviewing** or **sharing** with the Inspectee, *if applicable*, for training and self-improvement opportunities.

Scroll to view:

- All Tasks
- Failed Task notes
- Comments and/or Photos



Any **Notes** associated with a task will appear below the task name in **bold font**

Park Grove

Master Building Inspection (Weekday) - DLY

Reported By: Staff

Guest Name:

Staff Name:

Location: Tower 1

Entered: 2/14/2023 8:46 PM Entered By: Tree, Denise

Inspector:

Follow-Up Required: No Event:

Tasks Score 87.50%

Pool Pump Room

1. Pool Temp (Indicate Temp in Note):
Temp:
2. Jacuzzi Temp (Indicate Temp in Note):
Temp:88

3. There are No Leaks

4. Heaters are Working Properly

Fire Pump Room

5. No Alarms

6. There are No Leaks

Generator Room

7. Check for Leaks: Fuel or Oil

8. Tuesdays Check at Startup for a smooth start

Main Electrical Room/ Switch Gear Room

9. HVAC is Working Properly

10. No Smells

11. Room is Free of Debris (Nothing Blocking Panels)

Lobby

12. Check all HVAC Equipment Operating Properly

Fitness Center

13. Inspect Equipment to Ensure Operating Properly

W/O #2097

Status: Complete

Type: Building Inspection

Department: Engineering

Priority: High

Assigned To: Katana_Lanier, Kayla

Expected Start: 2/20/2023 12:00 AM

Due On: 2/21/2023

Overdue On: 2/21/2023 12:00 AM

Started: 2/21/2023 8:00 AM

Completed: 2/21/2023 8:00 AM

Expiration: 2/21/2023 8:00 PM

16. Temp is between 50-60 Degrees (Indicate Temp in Note)
Temp:

Comments

Date	User	Comment
2/8/2023	Rodriguez, Miguel	VFD 1 open loop

Park Grove

Building Inspection - DLY

Reported By: Staff

Guest Name:

Staff Name:

Location: One Park Grove - Tower 1

W/O #1517016269

Status: Complete

Type: Equipment Inspection

Department: Engineering

Priority: High

Assigned To: Delgado, Jose

Expected Start: 2/7/2023 8:00 AM

Due On: 2/8/2023