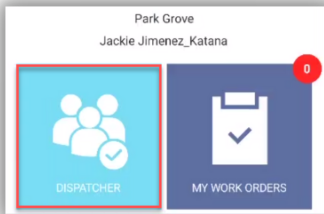
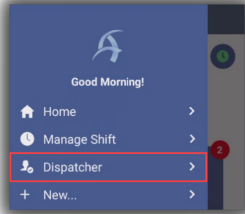




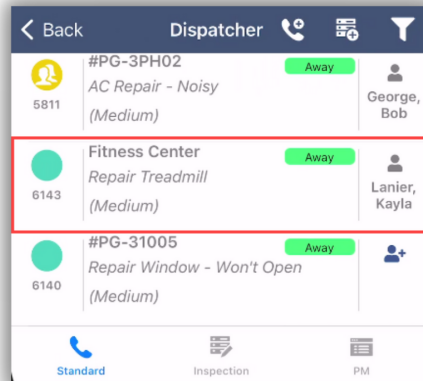
Step 1: Tap **Dispatcher** from the Home Screen



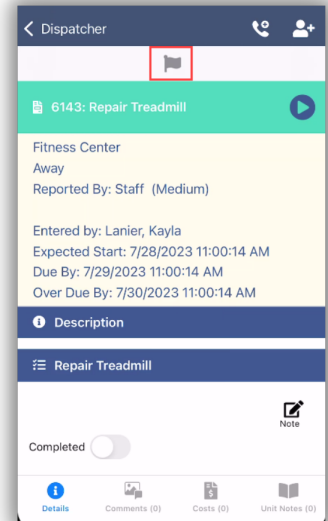
Or from the **Hamburger Menu**



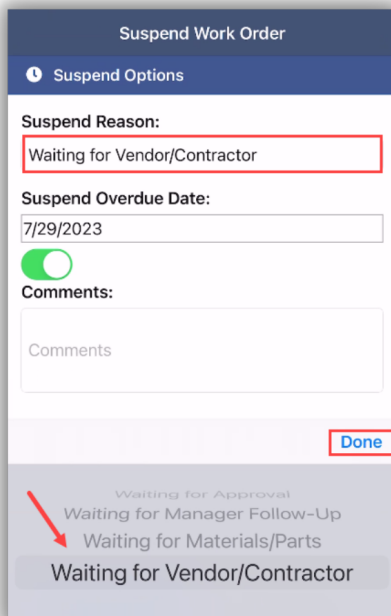
Step 2: Tap to open Work Order



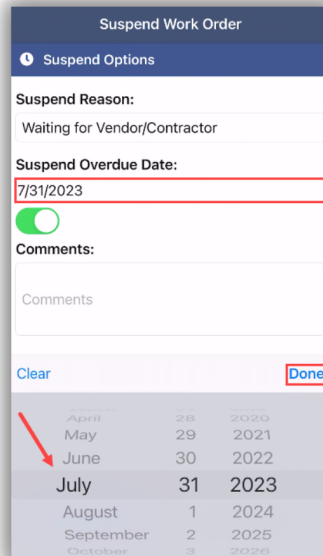
Step 3: Tap the Gray Flag to **Suspend**



Step 4: Select a **Suspend Reason**

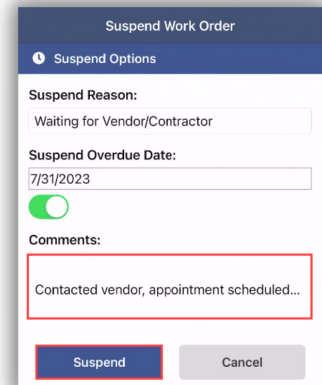


Step 5: If necessary, tap **Suspend Overdue Date** to change Overdue Date

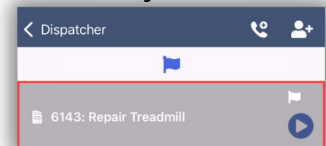


Select a new date, click **Done**

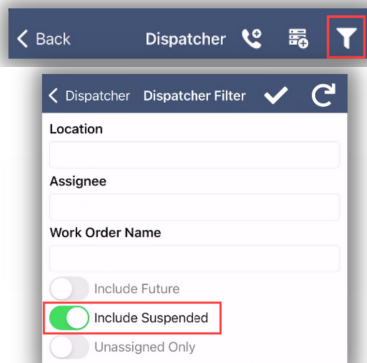
Step 6: Add **Comments** for additional insight and clarification



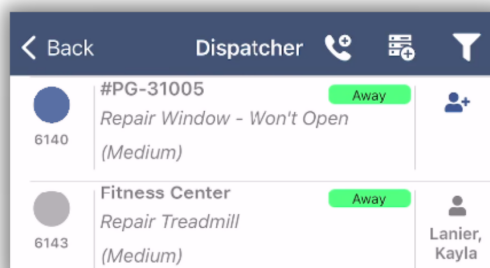
Tap **Suspend**
Suspended Work Orders have a
Gray Banner



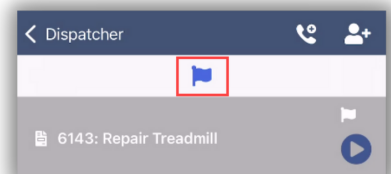
Step 7: To view Suspended work orders, **Filter for Include Suspended**



Work Order List shows:
Gray Circle for Suspended
Work Orders
Blue Circle for Overdue
Suspended Work Orders



Step 8: Tap the Blue Flag to **Unsuspend** a Work Order



Tap **YES** to Confirm **Unsuspend**

