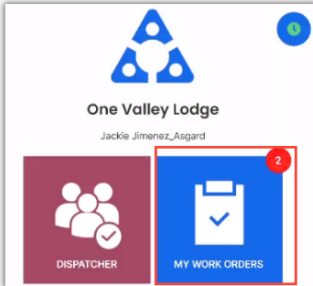


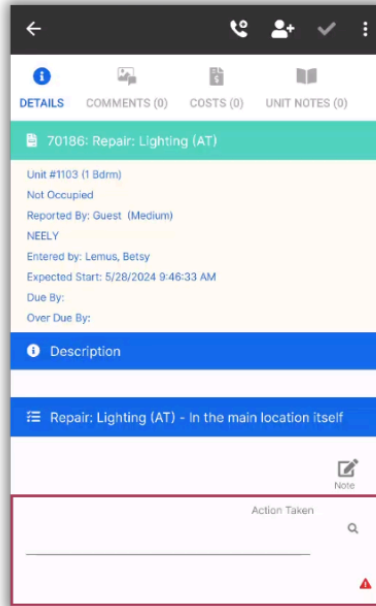
Step 1: Tap My Work Orders.



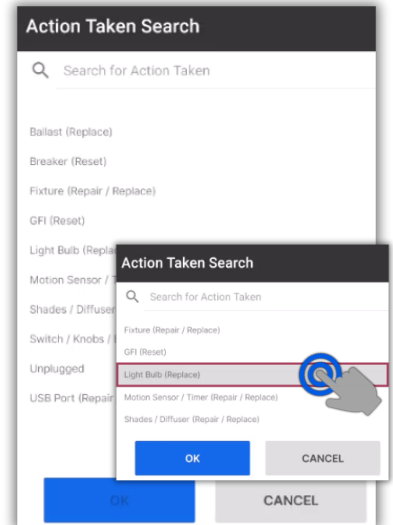
Tap here to open the Work Order you are ready to complete.



Step 2: Tap on the white space under the Action Taken header to utilize the Keyword Filter.

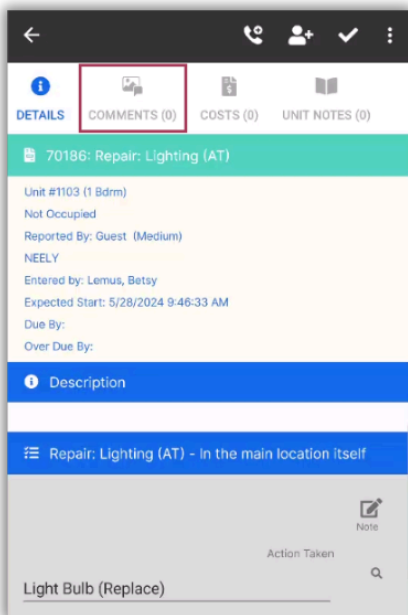


Step 3: Type the keyword for the action you took. The available Action Taken options will automatically filter. You must tap to select the appropriate Action Taken.

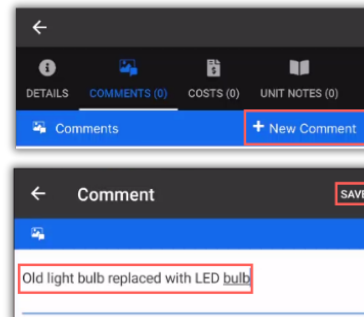


Tap **OK**

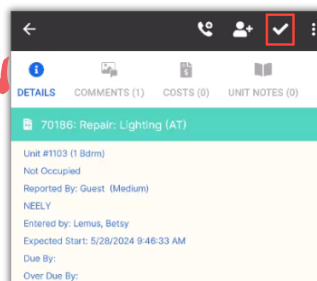
Step 4: Tap Comments to add comments/photos, as needed.



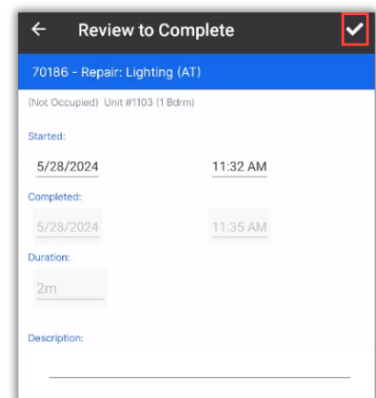
Step 5: Tap New Comment, enter comment and Save.



Tap **Details** button, then the **Checkmark** to review.



Step 6: Tap Checkmark to complete.



Success! Tap OK.

