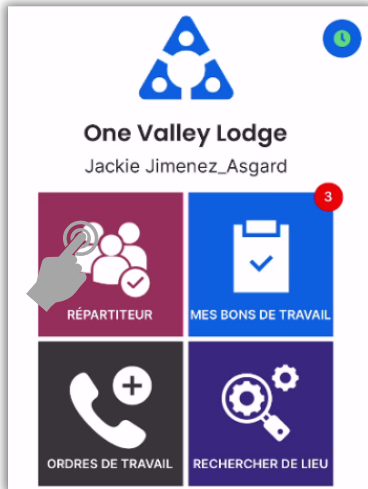
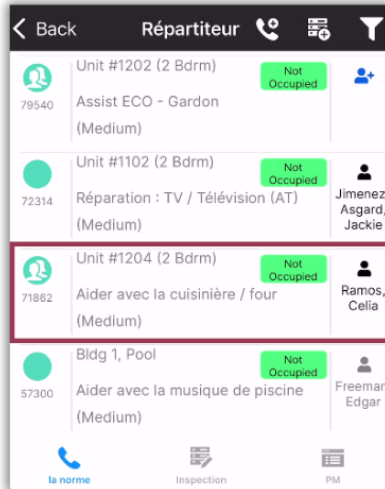


Etap 1: Tape **Dispatcher** sou ekran prensipal la.



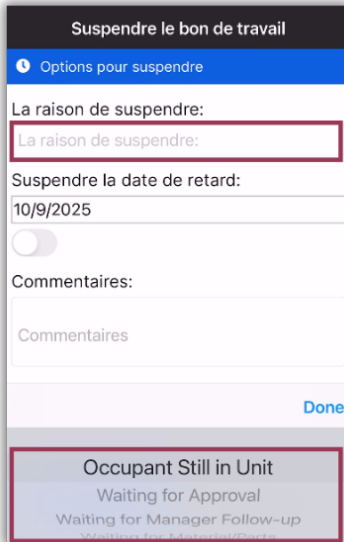
Etap 2: Tape pou louvri Lòd Travay la.



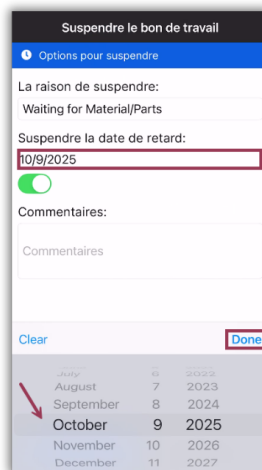
Etap 3: Tape sou drapo gri a pou **sispann**.



Etap 4: Chwazi yon **rezon pou sispannyon**.

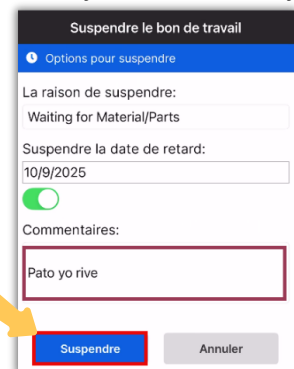


Etap 5: Si sa nesèsè, tape sou **Sispann Dat Depase** pou chanje dat la.

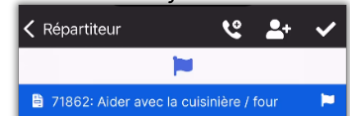


Chwazi yon nouvo dat, peze **Done 'Fin'**.

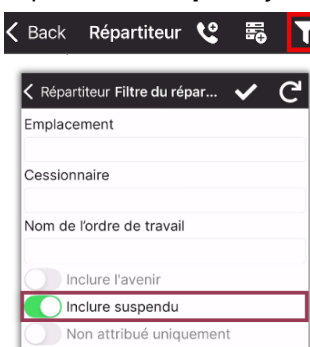
Etap 6: Ajoute **kòmantè** pou plis enfòmasyon ak klarifikasyon.



Lòd Travay ki sispann yo gen yon banyè ble.

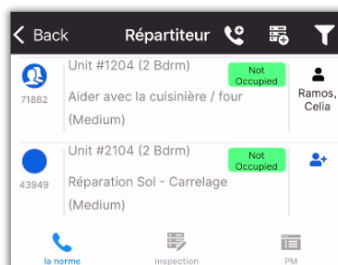


Etap 7: Pou w ka wè Lòd Travay ki sispann yo, **filtre** pou **enkli sispann** yo.

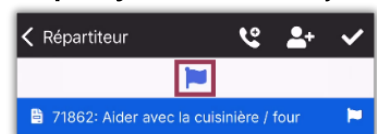


Lis Dispatcher la montre Lòd Travay ki sispann yo kòm:

Sèk ble ak yon ikon blan
pou **Rapòte pa Envite** ak/oswa
Sèk ble pou **rapò ki fèt pa anplwaye** yo.



Etap 8: Tape **sou drapo ble** a pou retire **sispannyon** sou lòd travay la.



Peze **WI** pou konfime retire **sispannyon** an.

